



Application Fo-rm 2016

Course Applied For

Qualifications	✓
National Certificate in 2D Animation NQF Level 5 – 18 months	
Graphic Design Foundation (FET Certificate Design Foundation: NQF Level 4) – 12 months	

Note: each Application received is put through a Selection Process that includes scoring according to various criteria as prescribed by each Faculty and Qualification.

How did you hear about us?

Medium	✓	Medium	✓	Medium	✓
Radio		Career Expo/ Exhibition		Social Networks (e.g. Facebook/Twitter)	
Television		NEMISA Website		Word of Mouth (e.g. Friend/Neighbour)	
Newspaper		Other Website (please mention which)			
Magazine					

Checklist

Below is a list of all sections and documents that need to be filled in or attached to your application form.

Please make sure that you have checked all attachments and ticked this section

Item	Section	✓
1.	Did I attach 1 certified copy of my ID and my guardians' ID?	
2.	Did I attach a certified copy of my Matric/NQF Level 4 Qualification certificate?	
3.	Did I attach a certified copy of my latest Academic Qualification (if post-Matric)?	
4.	Did I attach my Motivation Essay?	
5.	Did I attach my Letter of Reference from a School Teacher/Principal/Religious/Community Leader?	
6.	Did I attach my Application Portfolio?	
7.	Did I attach proof of my parents/guardians' income (and Monthly expenditure)? (this may be in the form of three months bank statements, death certificates, grant receipt, affidavit of unemployment)	

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Item	Section	✓	Date	Signed
1.	Has the Applicant filled all fields?			
2.	Has the Applicant attached all required documents?			



Applicant's Information

PLEASE COMPLETE IN BLOCK LETTERS

Title (e.g. Mr./Miss):		Surname:	
First Name:		Middle Name(s):	
Residential Address:			
		Code:	
Postal Address:			
		Code:	

Tel No (home):		Work:	
Cell-phone No:		Fax:	
Email Address:			

Educational Qualification

PLEASE COMPLETE IN BLOCK LETTERS and tick appropriate boxes

Grade12/NQF Level 4 Qualification:		Year Obtained:	
Institution:			

-- Attach a certified copy of Grade12/NQF Level 4 Qualification certificate (or latest June results) --

Tertiary Qualification

Where appropriate please mention subjects related to media studies if any

Degree/Diploma/Certificate:		Year Obtained:	
Institution:			
Duration of study:		Years	Months
Media Subjects (if any):			

Degree/Diploma/Certificate:		Year Obtained:	
Institution:			
Duration of study:		Years	Months
Media Subjects (if any):			

-- Attach certified copies of degree/diploma/certificate/ and full academic transcripts --



Previous/Current Employment (where applicable)
PLEASE COMPLETE IN BLOCK LETTERS and tick appropriate boxes

Name of previous/current employer:			
Address:			
		Code:	
Tel No:		Fax:	
Duration of employment:		Years	Months
Position:			
Job Description:			

-- Attach a curriculum vitae/resume with references --

Disability/Special Needs (where applicable)
(PLEASE COMPLETE IN BLOCK LETTERS and tick appropriate boxes)

Blind		Partially Sighted		Deaf		Partial Hearing	
Quadraplegic		Paraplegic		Impaired Mobility		Learning Disability	
Other (please specify)							
Would you require assistance from the Disability Unit at NEMISA? If so, please specify							

-- Kindly supply NEMISA with the above information on your disability status when you submit your application.
Failure to do so will limit NEMISA in meeting your reasonable assistance --

Information required by the South African Qualification Authority (SAQA)
(PLEASE COMPLETE IN BLOCK LETTERS and tick appropriate boxes)

Province:		Rural/Urban:	
Population Group:		Gender:	
Home Language:		Nationality:	
ID/Passport No (attach 1 certified copy of your ID/Passport):			
Religious Affiliation:			
Christian		Jewish	
		Islam	
		Jehova's Witness	
Hindu		None	
		Other (please specify)	
Other (please specify)			



Portfolio Requirements (Only applicable for Animation & Graphic Design Applicants)

Applicants are required to create an Application Portfolio and attach it to their application (please do not attach or submit your personal creative portfolio as we will not return it); you may attach printed copies of your other work (if you would want us to see it), but you may bring any additional portfolio pieces when invited for an interview.

Please ensure that you follow the following requirements:

- all drawings are to be done in pencil on A3 or A4 size paper;
- all drawings are to be compiled from the observation of real objects/subjects – do not trace or copy from pictures)
- your drawings are to have a 2-3cm border all around and that clearly write your name at the back of each drawing
- place your drawings in an envelope with your name clearly marked on it

Animation Application Portfolio	Graphic Design Application Portfolio
Choose three of the following drawings: <ol style="list-style-type: none"> 1. A still-life drawing 2. A portrait of a famous person 3. A full-length drawing of a person walking 4. Your own cartoon character 5. A landscape drawing 6. A drawing of a room or interior space 	Choose three of the following drawings: <ol style="list-style-type: none"> 1. A still-life drawing 2. A portrait of a famous person 3. A drawing of a room or interior space 4. A landscape drawing 5. Create a logo design 6. Create a magazine advertisement

Motivation

Please write a one-page Motivation that explains why you want to do a course in Visual Media Studies and attach it to your Application Form. In your Motivation, express why you feel this field is for you, and why you should be accepted into the class of 2016.

-- Attach a Letter of Reference from a Teacher/Principal/Religious/Community Leader as a testimonial to your commitment, responsibility and passion to this field of study --

Fee Schedule

Qualifications		Duration	Course Fee	Registration Fee
Animation	National Certificate in 2D Animation NQF Level 5	18 months	R38,000.00	R3,800.00
Graphic Design	Foundation: FET Certificate Design Foundation: NQF Level 4	12 months	R23,800.00	R2,380.00

Please note: the registration fee is payable only once you have been accepted into the course. **Remaining Fees Balance:** Payable over 10 months from February to November